

FENCE PERMIT APPLICATION FORM

Updated: March 2017

Permit # _____



CONTACT INFORMATION

Applicant's Name		Property Owner	
Applicant's Mailing Address		Owner's Mailing Address	
Applicant's Phone		Owner's Phone #	
Applicant's Email		Owner's Email	

PROPERTY INFORMATION

Subject Property Address: _____ Zoning District: _____

Legal Description: Lot _____ Block _____ Subdivision _____

DESCRIPTION OF REQUEST

Proposed Fence Height: _____

Proposed Fence Material: _____

Contract Value: _____

AUTHORIZATION

All required application documents and fees have been included with this application. I understand that the City of San Marcos will only accept this application and fees when all required documentation has been provided. I certify the truthfulness of all the information in and attached to this request. I understand that if any of the information provided is incorrect the permit may be revoked.

Filing Fee \$56 Technology Fee \$11 TOTAL COST \$67

Applicant's Signature: _____ Date: _____

Printed Name: _____

CHECKLIST FOR FENCE PERMIT APPLICATION

Items Required for Complete Submittal		Staff Verification & Comments	
<input type="checkbox"/>	Completed Application for Fence Permit	<input type="checkbox"/>	
<input type="checkbox"/>	Filing Fee: \$56 Technology Fee: \$11	<input type="checkbox"/>	
<input type="checkbox"/>	Site Plan, drawn to scale, showing property lines, easements, driveways and location of fence	<input type="checkbox"/>	
<input type="checkbox"/>	Written description of fence including height material and structural support	<input type="checkbox"/>	
<input type="checkbox"/>	Authorization to represent property owner if applicant is not owner	<input type="checkbox"/>	
Additional information may be required at the request of the Department			

I hereby certify and attest that this application and all required documentation is complete and accurate. I hereby submit this application and attachments for review by the City of San Marcos.

Signed: _____ Date: _____

Print Name: _____

☐ Engineer ☐ Architect/Planner ☐ Surveyor ☐ Owner ☐ Agent